

Medical Student Compliance Protocol and Requirements

In order to be able to participate in clinical educational activities (e.g. Art and Science of Medicine, clerkships, electives, and other clinical activities) all medical students must meet the compliance requirements of the School of Medicine, affiliated hospitals and clinical sites. To ensure that all students are in compliance and able to participate in clinical educational activities, the Medical Education office monitors compliance and notifies students when they need to update their status.

In order to provide adequate time and opportunity for students to update their status and maintain compliance, the Medical Education office has adopted a prospective process to inform students of requirements and status.

List of Requirements and Frequency of Renewal

Compliance Requirement	Frequency
MEDICAL EDUCATION	
HIPAA	Annually
IT Security	Annually
OSHA Bloodborne Pathogen training	Annually
NYS Infection Control training	Every 4 years
Basic Life Support (BLS) certification	Every 2 years
Respirator Fit testing (N-95 Particulate Respirator mask)	Annually
Epic training	Twice
Child Abuse Registry	Once, prior to start of Year 3
STUDENT HEALTH	
Annual Health Assessment form	Year 2 and Year 3
Physical Exam	Every 2 years
Annual TB Screening	Annually
Vaccinations and Titers (Hepatitis B, MMR, Varicella, Tetanus)	Once, before/upon admission
Toxicology Screening (10 panel urinalysis: Amphetamines, Barbituates, Benzodiazepines, Cocaine metabolites, Marijuana metabolites, Methadone, Methaqualone, Opiates, Phencyclidine, Propoxyphene)	Once, before/upon admission
TRAINING SITES	
Elmhurst Registration Record	Annually
Bronx VA Mandatory Training & Trainee Registration form	Annually (for those assigned)
PRISM Training	Once, prior to start of Year 3

Please Note: The above are subject to change based on the requirements of our affiliate sites.

Compliance Timelines

During the following mandatory events, trainings will be scheduled for the compliance requirements listed above which occur onsite. Instructions will be sent to students in advance of these events on how to complete the requirements that are delivered online.

Class	Event
Year 1	Orientation (August)
Year 2	Orientation (August)
Year 2 (to prepare for Year 3): Scholarly Year; MD/PhD	COMPASS 1 (April)
Year 3 (to prepare for Year 4)	InFocus 7 (March)

If you have any questions regarding the compliance program, please email compliance@mssm.edu.