**Institute for Medical Education**

**Medical Education Challenge Grant Program**

**Narrative Research Proposal Face Sheet**

**Academic Year 2024-2025**

**Deadline for Submission: May 31, 2024, at 5pm EST**

**SECTION 1 – PRINCIPLE INVESTIGATOR**

|  |
| --- |
| Name:  |
| Department: |
| Telephone: |
| Email: |

**SECTION 2 – CO-INVESTOGATOR (IF ANY)**

|  |
| --- |
| Name: |
| Department: |
| Telephone: |
| Email: |

**SECTION 3 – PROJECT DETAILS**

|  |
| --- |
| Project Title: |
| IRB Number (if available): |

**APPLICATION CHECKLIST**

[ ]  **Narrative Research Proposal** (should not exceed 5 pages, excluding the face sheet)

[ ]  **Chair letter of support**

[ ]  **Principle Investigator CV** (must be in the Icahn School of Medicine at Mount Sinai format located online at [ISMMS CV Guidelines](http://icahn.mssm.edu/about-us/services-and-resources/faculty-resources/appointments-and-promotions/full-time-part-time-and-voluntary-faculty-document-submission-requirements/curriculum-vitae))

[ ]  **Budget and justification form (Excel form provided by the IME)**

Please complete the following sections of the form and return with attachments via email to: **Institute for Medical Education,** **InstituteMedEd@mssm.edu****, no later than 5pm EST on Friday, May 31, 2024**.

**Institute for Medical Education**

**Medical Education Challenge Grant Program**

**Narrative Research Proposal (5-page limit)**

**Project Aims:**

**Project Objectives:**

**Literature Background:**

**Detailed Description of Research Methods:**

**Project Outcomes and Plan for Evaluation of Outcomes:**

**Project Dissemination Plan:**

**Project Timeline (use 3 month increments to develop a timeline with milestones to be completed):**

**Project Period: September 1, 2024 – August 31, 2025**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Milestones**  | **Q1****(Sept – Nov)** | **Q2****(Dec-Feb)** | **Q3****(Mar – May)** | **Q4****(Jun – Aug)** |
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**Plan for Sustainability Post-Funding:**

**Bibliographic References:**