On ______________ I trained ___________________________ on the Protocol: “XXX”.

At this meeting, the following items were discussed in detail:

1) Inclusion and exclusion criteria
2) Study visit schedules and procedures
3) Serious adverse event reporting
4) Consent process and documentation of consent
5) Maintaining AE and screening/enrollment log
6) Collection of data and data entry into erap system
7) Maintenance of source documentation
8) Providing summary of enrollment and adverse events to regulatory at yearly renewal.

Study-related training is an ongoing process and will continue throughout the study as needed and will be documented in the study training log.

PI: XXX, MD

_________________________________  Signature