

## Cryogenic Facility Rental Request Form

The Department of Oncological Sciences maintains a state-of-the-art cryogenics facility for the long-term storage of cell lines by Mount Sinai investigators. Deposit and delivery of cells as well as viable freezing of cells for investigators is provided on a regularly scheduled basis. This service can provide back-up to investigators who have their own freezers or serve as the primary means of viable cell storage.

The price per box is \$5.00 per month or \$60.00 per year (each box holds 81 cryogenic vials with a maximum volume 1.8ml). The discounts for larger needs can be negotiated.

The trips to the Facility typically happen on Mondays and Thursdays at 2:30 pm. Please contact Shen Yao at the phone number or via e-mail below to schedule your trip as the dates of the trips may vary depending on staff availability.

**Contact person:** Shen Yao  
 Box 1130  
 212-659-5547  
 shen.yao@mssm.edu

**The following form must be completed at each trip to the facility**

**To be completed by the Investigator:**

|  |  |
|--|--|
| Name                                     |  |
| Contact person (if different from above) |  |
| Department                               |  |
| Phone Extension                          |  |
| E-Mail                                   |  |
| Box Number                               |  |
| Account Number                           |  |
|  |  |
| Number of Boxes Added/Removed            |  |
| Location: Tank-Rack-Boxes                |  |
| Anticipated Duration                     |  |
|  |  |
| Total Boxes                              |  |
| Location: Tank-Rack-Boxes                |  |
| Date                                     |  |
|  |  |
| Please Initial if there are no changes   |  |

**For Department Use Only:**

|                           |  |
|---------------------------|--|
| Reviewed by               |  |
| Date                      |  |
| Location: Tank-Rack-Boxes |  |
| Comments                  |  |