

# Policy/Procedure



**Title:** Characteristics of Accepted Applicants

**Category:** MD Program Admissions

**Accountable Dean or Director:** Senior Associate Dean of Admissions and Recruitment

**Policy** ✓      **Procedure** ✓      **Other**

**Reviewed By:**

Selections Subcommittee of the MD Admissions Committee  
MD Admissions Committee  
Executive Oversight Committee

**Approved By:**

Selections Subcommittee of the MD Admissions Committee

**Effective Dates:**

AY 2023-24

**Review Dates:**

11/2023

**RELEVANT LCME STANDARDS:**

10.4. Characteristics of Accepted Applicants

**PURPOSE AND SCOPE:**

The MD Admissions Committee structures the screening, interviewing and evaluation of applicants to ensure that it is selecting applicants with academic skills and personal attributes that will allow success in Medical School.

**POLICY:**

- The personal attributes of successful applicants are reviewed annually by the Selections Subcommittee of the MD Admissions Committee and the Executive Oversight Committee. Final approval is made by the Selections Subcommittee of the MD Admissions Committee.
- The personal attributes of successful applicants are considered at screening, interviewing and ranking.
- The academic outcomes of students inform the Admissions Committee procedures and processes.

**PROCEDURE:**

- The personal attribute list is on the screening form and the interview form.

- The personal attribute list is linked to the standardized questions used for interviewing applicants.
- The personal attribute list is reviewed in Admissions Committee training, in the training manual and on the website.
- The Senior Associate Dean of Admissions meets regularly with the Senior Associate Dean of Student Affairs

