

WHAT TO EXPECT WHEN YOU ARRIVE

Move-in Date

Orientation for incoming House Staff begins around the third week in June; however, contracts for many departing House Staff do not end until June 30th. Occupancy agreements begin on or about July 1st (as soon as an apartment is vacated, cleaned, repaired and painted, as needed) and all House Staff occupancy agreements end June 30th. At the time assignments are being made, the majority of graduates have not yet submitted their move-out notices hence exact move-in dates are not available at the time Occupancy Agreements are signed. Graduates are expected to move out no later than their program end date. Your move in date will depend on when the current occupant/graduating resident vacates the apartment to which you are assigned. Incentives are offered to House Staff who agree to leave hospital housing earlier than June 21st. However, herein lies a problem over which we have no control--many apartments for incoming House Staff will not be ready for occupancy until July 4th or later. If the graduate leaves the apartment in good condition, building staff will need less time to work in the apartment and you can move-in sooner.

If you are assigned to an occupied apartment you will be provided the occupant's program end date in the housing assigning e-mail that will be sent to you. You may contact the Property Manager for 515 W. 59th Street via email to Resident.Housing@mountsinai.org and the Property Manager for 10 Amsterdam Avenue via email to Fredalyn.Vargas@mountsinai.org, two week prior to the provided program end date to schedule your specific move-in date if you do not hear from them prior to that timeframe.

Housing for the period between the start of orientation and when you actually move into your assigned apartment is the expense and responsibility of the house staff. Unfortunately, we do not have interim furnished apartments nor storage facilities to offer. You may refer to the Off Campus Furnished Housing, Moving and Storage Resources list available on the website for possible options.

Hiring Professional Movers

If you are hiring a professional moving company to move your items into our building, please submit to the property manager prior to the move-in day, the company's Certificate of Liability Insurance listing the Augustus and James Corporation as the certificate holder and the hospital as "additional insured." The policy should provide general liability insurance and workers compensation protection. The Certificate of Insurance should also state in the "Description of Operations" section of the form, your building, apartment number and scheduled date of service as illustrated on the sample Certificate of Insurance that is available on the website. The policy should provide general liability insurance and workers compensation protections.

Scheduling elevator use for moving day

Use of the elevator is scheduled on a first come first served basis, scheduled in advance. You will be allotted a certain amount of time to use one elevator for your move. All moves must be completed within your scheduled time frame. Use of multiple elevators for a move is not permitted. Please be considerate of your neighbors during your move.

You will be held responsible for any damage to the building, common areas of the property or to any individual on the property due to your move, whether a self-move or with hired third-party movers.

Delivery of Furnishings

Please arrange to have your furniture and other items delivered to your apartment after you have received keys for your apartment. The building staff is not able to accept any deliveries such as United Parcel Service, Federal Express, Furniture companies, etc. if you have not yet picked up your keys and moved in. Such deliveries will be refused and items returned to the sender. Moreover, someone must be home to accept delivery of large items as well as to provide access to providers of cable, telephone, and other such services. Storage space is not available in any of the residential buildings. A list of local

storage facilities is available for your reference on the Off Campus Furnished Housing, Moving and Storage Resources list available on the website.