

MEDICAL STUDENT POLICY

Policy Title: Graduation Requirements for Medical Students	Curricular Structure: ASCEND
Approved By: Executive Oversight Committee (EOC)	Last Approved: 4/5/24

RELEVANT LCME ELEMENT(S):

9.9 Student Advancement and Appeal Process

POLICY STATEMENT:

To ensure the comprehensive education and assessment of medical students, this policy delineates the core requirements that all students must fulfill to be eligible for graduation from the medical program. These requirements are integral to verifying that graduates possess the necessary medical knowledge, clinical skills, and professional attributes required for the next stage of their medical careers.

The MD degree will be conferred by the Icahn School of Medicine of Mount Sinai to persons who have met the following requirements as determined by the faculty:

1. **Competency and Coursework:** Students must satisfactorily complete all competency and coursework requirements.
2. **Electives:** Students must complete the minimum number of weeks of electives, as specified by the MD Program curriculum.
3. **Licensing Examinations:** Students must achieve passing scores on the National Board of Medical Examiners (NBME) USMLE Step 1 and Step 2 CK exams.
4. **Scholarly Project:** Students must fulfill all requirements of a mentored scholarly project

For detailed policies and guidelines related to each specific requirement, students and faculty should refer to the corresponding policy documents that elaborate on the standards, procedures, and criteria for satisfactory completion.

PROCEDURES:

1. **Monitoring of Progress:**
 - Module, course, and clerkship directors are responsible for ensuring the satisfactory achievement of competencies and completion of the coursework required for their respective areas. They must oversee the students' performance and submit final assessments upon completion. The Office of Curricular Affairs is tasked with monitoring students' progress through regular evaluations and

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assessments, ensuring that all students comply with the competency and coursework requirements set forth by the curriculum.

- Students are responsible for submitting their elective choices to the Office of Curricular Affairs (Student Electives functional area) by the designated deadlines to receive approval and scheduling. Upon completion of their electives, students must submit an evaluation form, endorsed by their supervising physician, to the Director of Medical Student Electives. It is the responsibility of the Director of Medical Student Electives to ensure that students have satisfactorily completed their electives and to report this to the Office of the Registrar.
- Students are responsible for registering for the USMLE Step 1 and Step 2 CK exams and should take advantage of the resources and support offered by the Office of Student Affairs for exam preparation. Upon achieving passing scores, students must submit the documentation of these scores to the Office of Student Affairs. The Office of Student Affairs will then verify the results and report them to the Office of the Registrar by the established deadlines.
- The Director of the Office of Scholarly Engagement is responsible for tracking students' achievement of this requirement and ensuring the completion is reported to the Office of the Registrar.

2. Record Keeping and Verification:

- The Office of the Registrar will maintain records of all academic and extracurricular requirements, including elective completion and USMLE scores.

3. Graduation Clearance:

- The Office of the Registrar will conduct a final review of each student's academic record to confirm that all graduation requirements have been met.
- Students who have met all requirements will be cleared for graduation and will be eligible to participate in the commencement ceremony.

RELATED POLICIES:

Curriculum Completion Requirements Policy
Electives Requirements Policy
USMLE Step 1 and Step 2 Completion Policy
Mentored Scholarly Project Policy

REVISION HISTORY: