

# Policy



<b>Policy Title:</b> Medical Student Compliance Protocol and Requirements	<b>Category:</b> Institutional Policies and Guidelines
<b>Accountable Dean or Director:</b> Associate Dean for Assessment & Evaluation	
<b>Reviewed By:</b> Curriculum and Policy Subcommittee (CaPS)	<b>Approved By:</b> Executive Oversight Committee (EOC)
<b>Effective Dates:</b> AY2022/23	<b>Review Dates:</b> TBD

## **POLICY:**

Any request to include Icahn School of Medicine at Mount Sinai (ISMMS) students as potential research participants must be reviewed and approved by the Office of Assessment & Evaluation (OAE) and, following that, be approved by the ISMMS Student Council. All submissions are reviewed for:

- Relevance to the curriculum, program and/or student population
- Comparability to other research and/or scholarship requests
- Timing related to school programming and other surveys/projects
- Burden of the ask
- How participation is compensated (if applicable)
- How study participants will be selected, as described in the research proposal
- How results will be reported, as described in the research proposal (e.g., individual vs. aggregate, school identification)

In order to protect medical students and their privacy, individual student names and contact information will not be provided to investigators.

All requests should be made no later than six weeks prior to the planned start of the project. Full details of the project, including research proposal and official IRB documentation of approval, can be submitted here:

[https://mountsinai.formstack.com/forms/request\\_to\\_survey\\_md\\_students](https://mountsinai.formstack.com/forms/request_to_survey_md_students)

Questions may be addressed to Dr. Robert Fallar, Associate Dean for Assessment & Evaluation at [robert.fallar@mssm.edu](mailto:robert.fallar@mssm.edu).

