Policy Title: Teaching and Evaluation by the School of Medicine Administration Policy

Category: Institutional Policies and Guidelines

Accountable Dean or Director: Senior Associate Dean for Student Affairs

Reviewed By: Curriculum and Policy Subcommittee

Approved By: Executive Oversight Committee (EOC)

Effective Dates: AY2022/23

Review Dates: TBD

RELEVANT LCME STANDARDS:
11.1 Academic Advising

PURPOSE AND SCOPE:
To ensure that medical students can obtain academic counseling from individuals who have no role in making assessment or promotion decisions about them.

POLICY:
Members of the medical school administration are:

- Allowed to teach and evaluate students in the context of large group sessions such as lectures or large group discussions that involve the entire class
- Allowed to teach and evaluate students in electives/selective experiences
- Allowed to teach and evaluate students in small group sessions or activities only after students have had the chance to opt out of a small group that has as its preceptor a member of the medical school administration.

Members of the School of Medicine administration include, but are not limited to, the Dean for Medical Education, the Senior Associate Dean for Admissions, the Senior Associate Dean for Curricular Affairs, the Senior Associate Dean for Student Affairs, the Associate Dean for Diversity & Inclusion in Biomedical Education, the Associate Dean for Medical Student Wellness and Student Affairs, the Associate Dean for Undergraduate Medical Education Affairs, the Faculty Advisors, the Director of Student Affairs, Chair of the Promotions Committee.

PROCEDURE:
Students are informed of the faculty member’s participation by the Office of Curriculum Support or the Clerkship Coordinator in advance of the course/clerkship and are given the opportunity to “opt out” of that faculty member’s small group.