Participants create a grant budget learning principles and skills applicable to all sponsored project budgets. We cover the following topics:

- **Key Terms and Definitions**
- **Basics of Successful Budgeting**
- **Tools and Shortcuts for Calculations**

GCO 201 is a hands-on budgeting workshop.

**Prerequisites:**
1. GCO 101 class or equivalent basic knowledge in sponsored project administration
2. Basic Excel knowledge
3. InfoEd class (requirement only for faculty/staff who data enter budgets on InfoEd budget tab)

**Presenter:** Allison Gottlieb, Director, Sponsored Programs Education, Grants and Contracts Office

**Class Schedule 2019**
Class offered monthly. Future dates TBA.

<table>
<thead>
<tr>
<th>Webinar</th>
<th>In Person</th>
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<tbody>
<tr>
<td><strong>Thursdays</strong> 9:00 am – 11:15 am 9/5, 10/3, 12/5</td>
<td><strong>Monday</strong> 10:15 am – 12:30 pm 11/4</td>
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