

MEDICAL STUDENT POLICY

Policy Title: USMLE Step 1 and Step 2 CK Completion Policy	Curricular Structure: ASCEND
Approved By: Executive Oversight Committee (EOC)	Last Approved: 6/21/24

RELEVANT LCME ELEMENT(S):

9.9 Student Advancement and Appeal Process

POLICY STATEMENT:

This policy mandates that all medical students must successfully pass the United States Medical Licensing Examination (USMLE) Step 1 and Step 2 CK to be eligible for graduation from the Icahn School of Medicine at Mount Sinai. This requirement is in place to ensure that all graduating students are adequately prepared for professional practice and possess the necessary medical knowledge and skills.

POLICY REQUIREMENTS:

- A. Deadlines to Sit for Examination:
- USMLE Step 1: Students must take Step 1 by August 1 of the academic year in which they intend to graduate.
 - USMLE Step 2: Students must take Step 2 CK by December 1 of the academic year in which they intend to graduate.
 - Students unable to sit for the examination by the deadline may request a two (2) week delay for illness, Prometric cancellation/NBME error, personal emergency, or if not entering the Match. Students must fill out the [USMLE Exception Form](#), which will be reviewed by the Office of Student Affairs.
- B. Pass of USMLE Step 1 and Step 2 CK Examinations:
- All medical students are required to pass the USMLE Step 1 and Step 2 CK Examinations by April 1 of their graduation year as part of their graduation requirements.
- C. Failure to Meet Requirements:
- Failure to take these examinations within the prescribed timeframe will result in a review by the Promotions Committee, which may recommend required resources or modifications to the student's academic track, potentially delaying graduation or dismissal.

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- If a student fails an exam, the student is placed on Serious Academic Status. They must meet with the Office of Student Affairs to create and commit to an individualized remediation plan.
- Failure to adhere to the remediation plan or testing timeline may be reported to the Promotions Committee.
- Students must pass the exam(s) with a max of 3 attempts. Failure to pass on the third attempt may result in dismissal.

PROCEDURES:

- A. Registration and Scheduling for Examinations:
- Students must register for the USMLE Step 1 and Step 2 CK exams through the United States Medical Licensing Examination Program.
 - Students are encouraged to meet with the Office of Student Disability Services 9 months prior to their test date.
 - Students are responsible for scheduling exams to ensure their ability to meet the deadlines listed in this document
- B. Monitoring Deadlines and Scores:
- The Office of Student Affairs will monitor compliance with the exam deadline requirements.
- C. Failure to Meet Requirements:
- Students who meet the deadline but do not pass must meet with a learning specialist within the Office of Student Affairs to create a written plan for successful completion of the USMLE Step Examination. Student Affairs will also notify the Promotions Committee. For Student Affairs to:
 - certify students for match, students must record a passing score by February 1.
 - clear for graduation: students must record a passing score by April 1 of their graduation year.
 - Students who fail to meet these deadlines will be required to appear before the Promotions Committee. Students may be required to alter their graduation timeline, may be placed on academic probation, or may be dismissed.

RELATED POLICIES:

Graduation Requirements Policy
Progression Requirements Policy
Academic Status Policy

REVISION HISTORY: